



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**



बिहार सरकार
www.brlp.in

1st Floor, Vidyut Bhawan - II, Bailey Road, Patna - 800 021; Ph. : +91-612-250 4980; Fax : +91-612-250 4960, Website : www.brlp.in

Ref no. PF/ 3302

Date : 16-02-2016

Office Order

With the approval of competent authority, Mrs Surabhi Sinha "Manager-HR & Administration" DPCU – Samastipur, is hereby deputed at SPMU Patna for next six months w.e.f. 15 Feb 2016. She will be responsible for closure all cases of LPC (Full & Final settlement) within timeline.

In addition to her present assignments, she will also be responsible for executing HR work of DPCU Samastipur, from SPMU itself with support of office assistant placed at DPCU Samastipur.

Her absentee will be furnishing by SPMU to DPCU Samastipur for her salary preparation. Her salary from February onward will be payable by DPCU Samastipur, itself.

She will also be allowed for HRA @ 30% as per her entitlements from the date of deputation at SPMU.

Anand Shankar
16/2/16
(Anand Shankar)

(SPM-HRD, BRLPS)

Copy to:

1. OSD, Director, CFO, PS
2. All PCs, SFMs, AFM SPMs and PMs
3. DPMs, HR, FMs-Samastipur
4. IT Section.
5. Concerned file.